

BETHANY CHARTER SCHOOL – Board Meeting December 5, 2016

Please be aware that these minutes are not official until approved at the next board meeting.

Board Members present: Karyn Buchheit, Sally Gauvin, Ryan Hari, Rhett Randall and Michael Slevcove. Kathy Frank present as administrator. 3 visitors present.

Rhett Randall moved to accept the consent agenda consisting of approving the agenda for the December 5, 2016 board meeting and the minutes for the November 7, 2016 board meeting. Michael Slevcove seconded. Passed unanimously.

Budget Report – Kathy Frank talked to Mr. Nielsen at SFSD about budget numbers – he has promised to have them inputted by the end of this week. We received the annual audit report. Acknowledge check numbers 1549-1558 in the amount of \$1,412.17 and 19 debit transactions in the amount of \$1,351.18. The figures for the water monitoring/repair are not inputted yet.

Audience with visitors

- Booster Club finished Santa Mouse – made \$135.00; decision made to not do this bazaar again. Booster Club meetings will be on the 2nd Fridays of the month at 2:45 pm. Bake sale at school Christmas program
- Auction – new venue at no cost – Gallon House Farms (Tim Roth’s place). Suggestion from board that a thank you be sent and free tickets for event. They are working on donation letters that will be sent out starting in January. Making a list of tasks, soliciting volunteers from parents and can possibly have some of the individual meetings at different times.
- 7th/8th grade are asking for a table for themselves at the auction

Administrator’s Report

Enrollment:

*Kindergarten=15 First=16 Second=14 Third=15 Fourth=15 Fifth=15
Sixth=16 Seventh=15 Eighth=17 Total=138*

Bethany Charter School Improvement Plan

- *Increased use of technology*
 - *K integrated 2 tablets that they are using for reading and phonics games.*
 - *K rotates center time to work on the leap mat and leap desk that reinforce sounds/blending*
 - *8th has been presenting their Genius Hour “pitch” speeches to the class using Google slides – this is the first time they have ever used that application. Several students have chosen technology topics for their projects, including creating a stop-animation film, creating a website, making a movie, and figuring out the EV3 robot for LEGO robotics. The students have completed their 10th assignment on Google classroom and are very comfortable with that application. Their last paper was paperless and even peer edited via Google docs.*
 - *8th has been sharing pen pal letters back and forth with students from Alaska who are also in Google classroom.*
 - *Mastering typing on kidztype.com*
- *Increase science instruction*
 - *7th and 8th grade released approximately 270/300 salmon into Silver Creek*

- *Kindergarten is in the middle of a force and motion unit that Mrs. King attended during in-service at Beaverton school district. It involves looking at the way toys move. We have talked about push/pull and gravity. Aligns with NGSS standards.*
- *Kindergarten dissected the pumpkins/gourds from the carnival and feast décor and is saving the seeds to plant for next year.*
- *7th and 8th grade has been learning about types of cells. The kids completed a project making their own cell – some of them used art others baked cakes! They are using Kesler Science in the classroom that includes many hands-on learning stations and labs*
- *1st and 2nd studied the states of matter by making hot chocolate and made predictions and observations on the sugars dissolving*
- *5th and 6th analyzed which family members had long or short eyelashes and then created pedigrees in order to figure out which family member had the dominate gene and who had the recessive trait. Then using Punnett Squares calculated the probability of having short eyelashes or long eyelashes for each*
- *Highlights*
 - *Record attendance at our Thanksgiving Feast*
 - *98% attendance at our fall Parent conferences*
 - *LEGO team took second place and is heading to State in January*
 - *Girls basketball team took division B championship at the Jamboree*
- *Facility*
 - *Mr. Alcorn is servicing our lawn mower for his fair share commitment hours*
 - *The Rice's donated a 12 foot Christmas tree for our Christmas program with our neighbor Mr. Flory sharing his chainsaw*

December calendar – 7th-Girls basketball game; 8th-Holiday hot lunch; 12-16th-Book Fair; 13th-Girls basketball game; 15th-Christmas program and Bake Sale; 20th-Agriculture Day; 21st-Christmas vacation

Board Reports

- Michael Slevcove received correspondence from SFSD about possibility of property swap. They consider it worth looking into. It is ok to put together an official proposal. Would like to have a civil engineer look at it.
- Looked into some of the costs with a water bottle fill station in response to report last month that some kids don't like the taste of our water. \$400.00 - \$1,000.00 plus installation costs plus filter/maintenance costs. Lower costs are just bottle fillers and higher costs are combination machines. Board members Ryan Hari and Rhett Randall did a taste test of school water during meeting and both said that it tastes fine. A water station should be placed so that it is accessible by everyone. Request made by board to have a blind taste test run on the kids to see if the kids can actually tell a difference.

Discussion Items

- a. Bryan Rose and Sally Gauvin turned in nomination forms
- b. Review Auction Committee Policy – discussion on breakdown of money, how it is earmarked. Consider doing some rewriting of policy with recommendations and caps
- c. January board meeting – discussion of possible dates. Normally meeting would be on the first Monday – January 2nd, with the school starting back up on the 3rd. Regular postponement would have moved the meeting to Tuesday, January 3rd. Discussion of moving meeting to Monday, January 9th. Board preference is to move to January 9th.

- d. Board training – Karyn Buchheit asked for agreement to start discussion of possible dates for board training with OSBA. Would like to ask for board meeting protocol, board “how to’s”, general board practices.

Correspondence – 2 letters were received to be read in executive sessions

Audience with visitors – nothing

Action Items

- a. Sally Gauvin moved to amend current auction policy through June 30, 2017 to allow the Booster Club to plan and administer the auction with profits going 90% to the Booster Club and 10% to Bethany Charter School with \$1,000.00 going to 7th/8th trip and \$1,000.00 going to 5th/6th trip. Michael Slevcove seconded. Passed unanimously.
- b. Karyn Buchheit moved to move the January board meeting to January 9, 2017. Rhett Randall seconded. Passed unanimously.

Moved into executive session at 8:55 pm in compliance with ORS 192.660(2)(f) as pertains to information exempt by law from public inspection.

Out of executive session at 9:09 pm

No action taken

Moved into executive session at 9:10 pm in compliance of ORS 192.660(2)(f) as pertains to information exempt by law from public inspection.

Out of executive session at 9:23 pm

OSBA has been contacted and are forwarding information to the proper personnel who will then be in contact with us.

Moved into executive session at 9:24 pm in compliance of ORS 192.660(2)(f) as pertains to information exempt by law from public inspection.

Out of executive session at 9:29 pm

Michael Slevcove moved to authorize Karyn Buchheit to respond to correspondence dated November 17, 2016 as recommended by OSBA attorney. Rhett Randall seconded. Passed unanimously.

Moved into executive session at 9:30 pm in compliance with ORS 192.660(2)(a) as pertains to personnel.

Out of executive session at 9:40 pm

Karyn Buchheit moved that we give the following Christmas bonuses: Kathy Frank \$600.00; Tricia King \$400.00; Erin Turner \$400.00; Corey Bianchini \$400.00; Alex Castro \$400.00; Kim Merklin \$400.00; Adrienne Campbell \$300.00; Megan McDonnell \$300.00; Melissa Brister \$300.00; Christina Sinn \$300.00; Mallory Wilson \$300.00; Jill Taylor \$300.00 and Adam Robinson \$300.00 and authorize Kathy Frank to purchase an appropriate gift for Tim Duffy. Rhett Randall seconded. Passed unanimously.

Karyn Buchheit to do cards and certificates for the staff.

Meeting adjourned at 9:41 pm