

BETHANY CHARTER SCHOOL – Board Meeting December 7, 2015

Please be aware that these minutes are not official until approved at the next board meeting.

Board Members present: Karyn Buchheit, Ryan Hari, Heidi Mudrick, Rhett Randall and Michael Slevcove. Kathy Frank present as administrator. 2 visitors present.

Karyn Buchheit called the meeting to order at 7:03 pm. Upon Ryan Hari's arrival at 7:05 pm, the meeting was turned over to him.

Rhett Randall moved to accept the consent agenda consisting of approving the agenda for the December 7, 2015 board meeting and accepting the minutes of the November 2, 2015 board meeting. Michael Slevcove seconded. Passed unanimously.

Budget Report – Ryan Hari talked with Marvin Kuenzi about what the board would like to have in a simpler report. Discussion – try to narrow report down to just a few categories and maybe one page. Recommendation to have Kathy Frank contact the SFSD Financial officer and see if the current system can produce a simpler report. Acknowledge check numbers 1469-1476 in the amount of \$1,921.26 and 12 debit transactions in the amount of \$751.65.

Audience with visitors

- Booster Club liaison – Heather Howe presented for the Booster Club. The carnival made a profit of \$7,920.10 with \$4,531 of that from the raffles. The Christmas greens made \$450 and the Santa Mouse Bazaar booth made \$231.50. Upcoming bake sale at the BCS Christmas program
- Auction Committee – not present
- Brian Rose had questions on where we are on the modular and play structure (covered area). Response: covered area – there is a meeting with an architect this week to look at the structure and get recommendations. Our expectation is to evaluate and make it safe and to have it last with a low cost solution. Brian was asked to attend the meeting. Modular – it will be available in the summer as it is currently in use. Quote to move it was 12,000; estimated additional \$6,000 for electrical, permits, fire alarm.
- Some concerns expressed about shelf in the boys' bathroom. Can we shorten it a little? Kathy Frank will look into it.

Administrator Report

November was a thankful month at the bobcat den. Enrollment: 136

General Update:

- *The Thanksgiving Feast was a delicious luncheon. Students performed and we all indulged in a grand feast attended by many.*
- *Parent Teacher conferences were attended by 95% of the families*
- *Students wrote Veteran's Day letters and shared them with a family member serving*
- *Turkey Teacher Student Council activity was a hit. 3rd/4th grade class earned the turkeys*
- *Christmas play is marching along*
- *First round of teacher evaluations are complete*
- *Kindergarten assessments for November – all students are improving academically*
- *Girls' basketball season proving to represent a strong athletic team with super sportsmanship. Coaches Bonham and Merklin report a team to be very proud of.*

- *Third and fourth grade was the second class to earn the Bethany Charter School House Cup. The school-wide focus for earning the cup this month was attendance and tardiness. The office reports the cup seems to be inspiring the students to be on time and miss only when sick.*
- *Waiting to hear of the reception of agriculture grants applied for in November*
- *Booster Club participated in the Santa Mouse Bazaar*

Facility:

- *Roof in the staff lounge was worked on, but started to leak again. Roofers coming back on the 13th to analyze.*
- *Gym trim is complete. We are having daily flooding problems due to rain gutter and ramp. When the weather improves, we will tend to that.*
- *Marion County is installing speed zone flashing school lights over Christmas break.*

Calendar:

December: Kindergarten field trip to hospital on the 9th; girls' basketball games on the 9th, 15th and 16th; Booster Club meeting on the 11th; Christmas program, bake sale, book fair on the 17th; Agriculture Day on the 18th.

Board Report

- GPA information was sent out to the board members

Discussion Items

- a. Admission and Enrollment Policy – 2nd reading. Discussion on policy. Change made in policy under section 1.1 Phased Enrollment Dates, 1 Equitable Principles, letters d and e to change “1 through 3” to “a through c”. No other changes.

Correspondence none

Audience with visitors – question about facility rental calendar – answer that this is kept in the office.

Action Items

- a. Rhett Randall moved to approve the Admission and Enrollment Policy with the change of: under section 1.1 Phased Enrollment Dates, 1 Equitable Principles, letters d and e to change “1 through 3” to “a through c”. Heidi Mudrick seconded. Passed unanimously.

Moved into executive session at 8:10 pm in compliance with ORS 192.610(2)(a) as pertains to personnel.

Out of executive session at 8:23 pm

Action Item from executive session

- a. Karyn Buchheit moved that Christmas Bonuses in the following amounts be given: Kathy Frank \$600.00; Tricia King \$400.00; Erin Turner \$400.00; Leslie Starr \$400.00; Douglas Bonham \$400.00; Kim Merklin \$400.00; Adrienne Campbell \$300.00; Glenda Carlson \$300.00; Jill Taylor \$300.00; Kori Bolf \$300.00; Shelley Otte \$300.00; Christina Sinn \$300.00, Adam Robinson \$300.00 and Shannon Willis \$300.00. Rhett Randall seconded. Passed unanimously.

Meeting adjourned at 8:25 pm

Next Board Meeting on Monday, January 11, 2015 at 8:00 pm. Board/staff social at 6:30 pm