

## BETHANY CHARTER SCHOOL – April 3, 2017 Board Meeting

*Please be aware that these minutes are not official until approved at the next board meeting.*

Board Members present: Karyn Buchheit, Sally Gauvin, Rhett Randall, Bryan Rose and Michael Slevcove. Board Appointee present: Sarah White. Kathy Frank present as administrator. 2 visitors present.

Karyn Buchheit called the meeting to order at 7:03 pm. Turned meeting over to Bryan Rose to facilitate meeting.

Sally Gauvin moved to accept consent agenda consisting of approving the agenda for the April 3, 2017 board meeting; approving the minutes for the March 6, 2017 board meeting; approving the minutes for the March 15, 2017 board work session. Michael Slevcove seconded. Passed unanimously.

Budget Report – looks ok. Acknowledge check numbers 1572-1575 in the amount of \$1,404.97 and 9 debit transactions in the amount of \$672.19.

Audience with visitors

- Booster Club Liaison – glow stick dance party was lots of fun. Teacher appreciation will be in May. Teachers have spent most of their grants from the Boosters.
- Auction Committee – moving along, donations still coming in

Administrator's Report

**Enrollment:** Total ADM = 137

*First phase of 2017/2018 enrollment completed. We have 97% of the student body returning*

***Bethany Charter School Improvement Plan:***

- **Increase use of Technology**
  - *Star testing at all grade levels continues to improve.*
  - *Interventions in 1<sup>st</sup> and 2<sup>nd</sup> are showing small improvements in the area of reading*
  - *1<sup>st</sup> and 2<sup>nd</sup> grade located old CD Rom games in the reading closet; these are an option for independent student work (note – this is not modern technology)*
- **Align curriculum to meet grade level expectations and core standards**
  - *7<sup>th</sup> and 8<sup>th</sup> grade students made creative book reports – dioramas, t-shirts, comics and more to demonstrate their comprehension of their novel.*
  - *Mrs. Merklin is piloting an intermediate grade level NCGS curriculum to better meet our upper grade science needs*
  - *Academics – we recently did a progress assessment for place value and the second graders did a great job, improving by up to 60%*
- **Increase Science instruction**
  - *7<sup>th</sup> and 8<sup>th</sup> grade partnered up with Triangle Farms for an hour long presentation about their seed farm, then they planted grass and sunflowers. They will be taking a field trip to their farm on the 12<sup>th</sup>.*
  - *Ag – peas are growing. We discussed spring growing season in our BBN video – no winning class for the “peas to cafeteria table growing contest”*

**Facility**

- *security on Kinder; research aluminum/wood shutters for window. Still researching window and will do research on doorway possibilities. Recommended to ask PACE and sheriff to come out and take a look and give some recommendations.*

### **Highlights**

- *Megan Caughman won the Oregon Agriculture in the Classroom Essay earning the class a free field trip to the Agriculture Festival on April 27<sup>th</sup>*
- *Kindergarten won the food drive*
- *Final visit from the audit company April 3, 2017*
- *Parent tours daily*
- *Battle of the Books intermediate division was 2 point shy of earning a visit to State*
- *With the cancellation of spring conferences through the District, Bethany continued to meet with parents and students needing extra support for completion of the year*

*April Calendar: 5<sup>th</sup>-Kinder to the Silverton Hospital; 13<sup>th</sup>-3<sup>rd</sup>/4<sup>th</sup> to Oregon Trail Center; 14<sup>th</sup>-Booster Club meeting; 22<sup>nd</sup>-school auction; 24<sup>th</sup>-Grandparent's Lunch; 27<sup>th</sup>-Ag field trip; 12<sup>th</sup>-Triangle Farms*

Board Reports – none

### Discussion Items

- a. Policy Revisions – 1<sup>st</sup> reading
  1. Salary Increase Policy policy0033d – some changes after work session; suggestion to write out ADM in policy for clarity.
- b. Policy Revisions – 2<sup>nd</sup> reading
  1. Teacher Performance Accountability Plan policy0005c – question about having one for aides – in process of being written
  2. Complaint Procedure procedure0002d – review, do some rewriting
- c. Proposed Budget for 2017/2018 presented
- d. SOS lock – would cost \$95.00/door and we would need 6 equaling \$480.00. This does not include installation. Recommended to ask PACE and sheriff department for input. Would be able to add information to the “substitute books”. Look at how to have accessible for staff, but not for students. Table for more information.
- e. Restrooms – recommend that Kathy Frank and Bryan Rose look over plans and come to a choice to send to the board. Would like to have quotes before the May meeting. Have a task order for quotes. Bryan to get code analysis by architect. Have someone sketch staff area. Kathy to poll staff on what they would like to have.
- f. 7<sup>th</sup>/8<sup>th</sup> class trip – are in favor of having it. \$1,000 in budget for transportation; \$500 – class receives from Booster Club as well as a match with Carnival Raffle sales; \$1,000 receive from auction; Butter Braid sales do bring in a lot – this year was \$2,000. More people involved. List of jobs that can be done by volunteers/parents
- g. Insurance for auction – James Dooley with PACE recommended that we purchase a one-day/time event like TULIP. Cost would be \$150.00. Adding as a rider to our current insurance was not recommended. Moved to action items
- h. Field – gophers have made holes all over it. Can we rework and reseed? Do some research.

Correspondence – none

Audience with visitors – nothing

#### Action Items

- a. 2017/2018 Budget – Karyn Buchheit moved to approve the presented budget of \$791,552.00 in expenses and \$800,332.80 in projected income. Michael Slevcove seconded. Passed unanimously. Kathy Frank to send budget in to SFSD
- b. Sally Gauvin moved to approve the proposed changes in the Teacher Performance Accountability Plan policy0005c. Rhett Randall seconded. Passed unanimously
- c. Karyn Buchheit moved that the BCS board support the 7<sup>th</sup>/8<sup>th</sup> class trip by including in the school budget each year the bus transportation cost and the bus driver hotel cost. Sally Gauvin seconded. Passed unanimously.
- d. Karyn Buchheit moved that one-day event insurance be purchased for the school auction with the cost being added to auction expenses. Rhett Randall seconded. Passed unanimously.

Board Officers – discussion on officer position. Recommendation/suggestion that officers be: President – Michael Slevcove; Secretary – Karyn Buchheit; Treasurer – Sally Gauvin. Karyn Buchheit moved that BCS board officers be President – Michael Slevcove; Secretary – Karyn Buchheit; Treasurer – Sally Gauvin. Bryan Rose seconded. Passed unanimously.

Discussion about May BCS board meeting. Some of the board will be out of town for May 1<sup>st</sup>. Request made to move the meeting to the second Monday of May – May 8<sup>th</sup>. Sally Gauvin moved that the May board meeting be moved from May 1, 2017 to May 8, 2017 at 7:00 pm. Rhett Randall seconded. Passed unanimously.

Meeting adjourned at 10:02 pm

Next Board Meeting – Monday, May 8, 2017 at 7:00 pm