

## BETHANY CHARTER SCHOOL – Special Session Board Meeting April 18, 2016

Board Members present: Karyn Buchheit, Ryan Hari, Heidi Mudrick, Rhett Randall and Michael Slevcove. Kathy Frank present as administrator. 3 visitors present.

Ryan Hari called the meeting to order at 7:30 pm

### Discussion Items

- a. Climate Survey – 2 samples were sent by Michael Slevcove to the board. The difference between the 2 is that one allows answers per classroom. No due date. Climate survey – not a teacher evaluation. Some questions might get different answers depending on which child a parent might think of if they have more than one child enrolled. Sample instructions for Friday Folders. Recommend sending instructions home this Friday. Send a link to Adrienne to post on website. Would like as much participation from the community as possible. Only 1 survey can be done from any IP address. Ryan Hari to record message for the all call. Recommend 2 weeks time for the survey. Recommend longer version. Present preliminary report at the May meeting and final report at the June meeting. Have an ending date of May 7<sup>th</sup>. Michael Slevcove to email instructions to Kathy Frank. Go with option 2 – longer version. Ryan Hari to do the all call message. Link on website. Plan after review at board meetings.
- b. Administrator Evaluation Forms – How to enhance what we do with evaluation. More info? To make decisions. Have Kathy Frank provide evidence to board on how she has met categories. Teacher evaluations of administrator. Have Kathy Frank provide the evidence at the May meeting with evaluations due in time to be tabulated for June meeting. Kathy Frank stated that she welcomes staff input, board input and parent input which would be coming from climate survey. Extend evaluation due date to May 15<sup>th</sup>. Teacher/staff survey to be emailed by Wednesday with due date of April 29<sup>th</sup> to respond. Report at May meeting. Suggest consult with OSBA on open versus executive session for administrator evaluation. Further special sessions possible after May 7<sup>th</sup> and before June meeting.

### Action Items

- a. Rhett Randall moved to send out the climate survey to community members using survey option 2 electronically to start this Friday and end May 7<sup>th</sup>. Heidi Mudrick seconded. Passed unanimously.
- b. Rhett Randall moved to do an electronic survey of staff on administrator to start this Wednesday and send April 29<sup>th</sup>. Michael Slevcove seconded. Passed unanimously.

Moved into executive session at 7:57 pm in compliance with ORS 192.610 (2)(f) as pertains to information exempt from public inspection.

Out of executive session at 8:50 pm

Heidi Mudrick moved to authorize Ryan Hari to get quote for third party investigation of complaints received up to a \$3,000.00 budget with the board to reconvene if quote is over that amount. Rhett Randall seconded. Passed unanimously.

Meeting adjourned at 8:53 pm

Meeting reconvened at 8:58 pm

Moved into executive session at 8:59 pm in compliance with ORS 192.610 (2)(f) as pertains to information exempt from public inspection

Out of executive session at 9:03 pm

Karyn Buchheit moved that acknowledgement letters be sent to the complaintants that the complaints were received. Michael Slevcove seconded. Passed unanimously.

Meeting adjourned at 9:04 pm