

BETHANY CHARTER SCHOOL – Board Meeting December 4, 2017

Please be aware that these minutes are not official until approved at the next board meeting.

Board Members present: Karyn Buchheit, Sally Gauvin, Bryan Rose, Michael Slevcove and Sarah White. Kathy Frank present as administrator. 1 visitor present.

Michael Slevcove called the meeting to order at 7:02 pm

Sarah White moved to accept the consent agenda consisting of approving the agenda for the December 4, 2017 board meeting with the addition to discussion items of school culture and civil discourse and approving the minutes for the November 6, 2017 board meeting. Sally Gauvin seconded. Passed unanimously.

Budget Report – Adrienne to meet with Steve Nielsen. Have numbers from the donation and some suggestions from staff. Ask for ideas/proposals from Kathy Frank at the next board meeting. Acknowledge check numbers 1613-1619 in the amount of \$558.45 and 11 debit transactions in the amount of \$3,311.28.

Audience with visitors

- Booster Club Liaison – working on mother/son event; hoping to use Silverton Middle School; plan for it to be sport/games; up to 8th grade; one price to get in; February 9, 2018. Did well on wreath sale – made about \$600.00. Did not do the Santa Mouse Bazaar this year.
- Question – do we do live shooter drills? These are actually called lock down drill and yes these are done for both situations that would be on campus and for receiving a notice call from SFSD or the police. Our insurance company helped set up the procedure as have parents who work in law enforcement.

Administrator Report

Enrollment

Kindergarten = 17 First = 15 Second = 14 Third = 15 Fourth = 15 Fifth = 15
Sixth = 14 Seventh = 14 Eighth = 15 Total ADM = 134 consisting of 81 families

Bethany Charter School Improvement Goals

- **Goal Statement 1: Increase student level of mastery of reading, writing and math**
 - All first and second graders are making great strides in writing. We have some fabulous authors who love to share their work and help others. We are exploring how published authors use adjective to add details. (We even have some second graders who are incorporating quotation marks and commas in their work)
 - Second graders are having a lot of fun with multiplication and division right now!
 - Round 1 of teacher evaluations completed. Higher expectations is the focus with hands on science lesson.
- **Goal Statement 2: Integrate technology where appropriate**
 - We are now utilizing our donated iPad to play some reading games that allow students to practice sorting words by spelling pattern, trace sight words with their fingers, unscramble letters to spell sight words, and much more
 - Coding continues to happen in 5th and 6th with Mr. White and Khan Academy in 7th and 8th
 - Students used flip cams for editing Maps Credit Union video grant application

- Kindles being used for Battle of Books
- LEGO Robotics Team qualified for the State tournament
- **Goal Statement 3: The community beyond the classroom walls**
 - We are excited to have the high school band and choir joining us on Friday for a special performance.
 - Our time leading up to the holidays is busy, but we will be looking for some guests in the new year, particularly scientists who can share expertise.
 - Logged 583 volunteer hours
 - Cyber bullying/bullying Providence Health assembly
 - Girls basketball won the B bracket of Silverton Middle School jamboree

November Calendar:

Girls basketball season 4th, 6th, 7th and 12th; Hour of Coding 12th; Holiday Program and Bake Sale 14th; Agriculture Day, Holiday Parties 15th; Christmas Vacation 16th-January 2nd

Board question on the Kindle use with Battle of Books – have physical copies of all of the Battle Books been or being purchased as the teams are required to have 1 physical copy of each book present at all battles? Kathy Frank responded that she will pursue and obtain.

Received a grant of \$500 from the Masonic Lodge

Board Reports

- Auction Committee – auction will be April 7, 2018 at the Gallon House Farms. We will have table hosts who will be responsible for decorating the table and providing a dessert for that table – they will not be required to find people to sit at the table. Changing style of most of the silent auction part to use a raffle ticket style where tickets are purchased and can then be dropped into bucket for item you wish to “bid” on. Winner will be drawn from tickets in bucket for item.
- Michael Slevcove met with Andy Bellando and Loren Standley. They went over campus site map and all of the projects we have done/are considering. They are convinced that there is a need here. Andy gave some contacts/references for a consultant. They indicated they liked adding a driveway/turnaround and that used regularly only for drop off/pick up that we don’t need a county permit as it isn’t permanent parking. Kathy Frank stated that the school is going to try a new system for pick up starting this week. Michael recommended to get survey done to mark property line and to get an excavator to look at situation. Karyn Buchheit recommended that we have a gate across the drive that can be locked when school is not open. Sarah White asked if we can plant trees along property line to protect from crop spray

Discussion Items

- a. Nominations forms for open board positions – Michael Slevcove has turned his in. Bryan Rose will get his to the board secretary by the start of Christmas vacation. No others have been turned in or indicated that someone is filling out.
- b. Auction Committee form – copies were given to the board during the auction committee report to review
- c. Look at possible dates for board training – discussion of possible dates. Asked for 3 choices – 1st choice is February 20, 2018; 2nd choice is February 27, 2018 and 3rd choice is February 6, 2018. Would like to try for a 4:30 pm start time.
- d. School culture and civil discourse. Silverton High School has been having problems. See an opportunity to show SFSD how to handle teaching ability to have civil discourse when

you don't agree with someone else and how to handle opposite/different views coming at them. Obligation to be proactive about working this into curriculum at all ages with age appropriate material. Kathy Frank to look at and bring back a report at the next board meeting.

Correspondence – none

Audience with visitors

- Facilities – has survey already been done? Has one been done with the purchase of the surrounding property?
- Consultant – check previous reports done by SFSD. This can be expensive
- Great teachers, they might have ideas for school culture. State might have info in terms of diversity.

Action Items

- a. Auction Committee Form – Sally Gauvin moved to approve the auction committee form. Sarah White seconded. Passed unanimously.

Moved into executive session at 8:40 pm in compliance with ORS 192.660(2)(a) as pertains to personnel.

Out of executive session at 9:16 pm

Action Items from executive session

Karyn Buchheit moved that Christmas bonuses be added to the December paychecks in the following amounts: Kathy Frank \$800.00; Tricia King \$600.00; Erin Turner \$600.00; Corey Bianchini \$600.00; Alex Castro \$600.00; Kim Merklin \$600.00; Adrienne Campbell \$375.00; Megan McDonnell \$375.00; Melissa Brister \$375.00; Christina Sinn \$375.00; Mallory Wilson \$375.00; Jill Taylor \$375.00; Adam Robinson \$375.00; and to authorize Kathy Frank to purchase an appropriate gift for the band teacher. Bryan Rose seconded. Passed unanimously.

Meeting adjourned at 9:17 pm

Next Board Meeting on Monday January 8, 2018 per administrator request.