

BETHANY CHARTER SCHOOL – Board Meeting March 5, 2018

Please be aware that these minutes are not official until approved at the next board meeting.

Board Members present: Karyn Buchheit, Sally Gauvin, Bryan Rose, Michael Slevcove and Sarah White. Kathy Frank present as administrator. 4 visitors present.

Michael Slevcove called the meeting to order at 7:02 pm

Sarah White moved to accept the consent agenda consisting of approving the agenda for the March 5, 2018 board meeting and approving the minutes for the February 5, 2018 board meeting. Bryan Rose seconded. Passed unanimously.

Budget Report – did not receive report from school office

Audience with visitors

- Booster Club Liaison – had the mother/son fun night. Did better than thought would do. Outside community support.
- Michelle and Steve Finicle are working to put together a local summer camp to be held at BCS. Camp would be science/art related and would rent facility. Flyers to come out once they have everything organized.

Administrator's Report

Enrollment:

Kindergarten = 17 First = 15 Second = 15 Third = 15 Fourth = 15 Fifth = 15
Sixth = 15 Seventh = 15 Eighth = 15 Total ADM = 137 consisting of 81 families

Bethany Charter School Improvement Goals:

- **Goal Statement 1: Increase student level of mastery of reading, writing and math**
 - 7 students have mastered the list of Kindergarten high frequency words
 - 7th/8th pushing students into discussion and accountability with nonfiction literature circles, then into Shakespeare for reading, writing biographies, both classes are well into their Geometry books in math
 - Using word webs to organize writing, leaning about topic sentences
 - 15 kids on Battle of the Books team, 4 competed in Woodburn this weekend
 - Lots of books read, lots of AR tests taken
 - Focusing on problem solving in math to prep for the state tests
 - For writing, students will work in groups to create a skit about a time in US history that we have covered in Social Studies
 - Finished up the book study for "A Boy at War" and moving on to reading "Old Yeller"
 - Introduced Google Sheets (Excel) to the students and are working with them so they know how to fill out a bank ledger. This is used to keep track of the classroom money they earned
 - Flash card to improve on memorization of math facts multiplication and division
 - Leveled reading books
- **Goal Statement 2: integrate technology where appropriate**
 - All students have had a turn using the robot mouse
 - Learned about the weather app during science weather unit
 - Science fair has created the need for researching facts to support their experiments
 - Technology – students are being challenged to build their own websites with Google
- **Goal Statement 3: the community beyond the classroom walls**
 - Visited Dr. Kim's dental office

- *Rotary club distributed dictionaries*
- *Karen Aumich continues to teach 3rd and 4th grade Russian class*
- *Field trip to the Oregon Children's Theatre in Portland to watch a play about Muhammad Ali and his origins*
- *We have signed up for Skype a scientist*

March Calendar

6th- Oregon Children's Theatre field trip for 5th/6th; 7th-13th-Scholastic Book Fair; 9th and 12th-report card and parent/teacher conferences; 21st-22nd – Science Fair; 24th-31st-Spring Break

- *Staff and administration are utilizing a school family and student survey to improve instruction.*

Board Reports

- Auction Committee – would like to not do this school year. Prior commitments have taken more time than expected for one of the co-chairs. To reschedule once we get some of the long-term planning done with proceeds to go towards the larger projects. Would also suggest moving back to fall, preferably November as there seems to have been a better income in the past with a fall auction. Board agreed, also suggested getting a list from the Booster Club of who they contact for both Carnival and their mother/son night so that there is no duplication of contact requests done. Would like to have classroom projects for a mini auction on either Ice Cream and the Arts Night or at the end of year BBQ. Sarah White to work with Kathy Frank on the projects.
- OSBA – there is a change in charter law coming in September. Kathy Frank to send info to board
- Sarah White talked to John Patteson, the SFSD grant manager, about seismic grants – BCS would qualify for some, may have missed some deadlines. Will set up another meeting for more info.
- SFSD visited BCS last week
- Survey finished. Had to reestablish monuments at corners. They are working on documentation to file with county. Suggested that we ask for a copy of data on a jump drive.

Discussion Items

- a. Discuss what to talk to Victor Madge about – we should outline basic needs – parking, break out/classroom space; outline some of the brainstorming we have done; some general ideas, then more detail. Have each of the board make notes to bring to meeting.
- b. Follow up on list of ideas for use of anonymous donation funds – spent time looking at, generating information/resource on math curriculum. Would like to have comprehensive/aligned for K-8. Nothing has generated excitement. Are looking at a new possibility and are waiting for quote and staff feedback. Oregon Department of Education does not have Singapore Math on their recommended list. Have purchased some items that can have price come out of the donation later if we decide to do so: next years workbooks, \$4,745.15; keyboard \$374.95; PE games \$359.94; microwaves \$641.94 for a total of \$6,122.02.
- c. School culture/civil discourse. Sarah White and Kathy Frank met. Plan is to take existing curriculum on this and adapt/simplify/make age appropriate. Would like to do one lesson in May and then be ready to go next year. Teach to have conversations/disagreements in a respectful way. Note – tolerance is different from acceptance.

- d. Reschedule board training – discussion on dates; would like to do afternoon before next board meeting on April 2, 2018. Can we add our proposed budget into training? Contact Andy Bellando and ask for an extension on our budget due date. Karyn Buchheit to contact Andy.
- e. Budget for 2018/2019. Estimated income will be higher per student. Proposed budget balanced. Some discussion, questions. Recommended asking for extension on our due date and letting our OSBA trainer use proposed budget as part of our training.

Correspondence – none

Audience with visitors

- Comment on Battle of Books – like that we allow any student who wants to, to participate
- Like the timing of the science fair this year
- Excited about the possibility of the new math curriculum
- Like the idea of civil discourse training. Can we include parents in the training in evening sessions possibly?

Action Items – none

Moved into executive session at 9:08 pm in compliance with ORS 192.610(2)(a) as pertains to personnel.

Out of executive session at 9:40 pm

Karyn Buchheit moved that we authorize Kathy Frank to offer contacts for the 2018/2019 year as follows: Tricia King \$49,473.00; Erin Turner \$43,067.00; Corey Bianchini \$41,665.00, Alex Castro \$41,665.00, Kim Merklin \$45,868.00; Adrienne Campbell \$19.00/ hour; Megan McDonnell \$15.50/hour; Melissa Brister \$15.50/hour; Christina Sinn \$16.50/hour; Jill Taylor \$16.50/hour; Mallory Wilson \$15.50/hour for aide and \$25.00/hour for PE. Sally Gauvin amend motion to include that if Erin Turner does not receive Master's Degree, salary would be \$38,299.00. Sarah White seconded both motion and amendment. Passed unanimously.

Meeting adjourned at 9:49 pm

Next Board Meeting on Monday, April 2, 2018 at 7:00 pm