

## Title: Administration Performance Accountability Plan

### Control Information

Control Item	Details
Owner/Curator	BCS Board Secretary/BCS Administrator
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Supersedes	Policy0007b
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### Revision History

Revision	Date	Revision Description	Originator
A	August 15, 2005	Initial Release	M. Hazelton
B	June 4, 2007	Amend policy	K. Buchheit
C	Oct 1, 2018	Amend policy	K. Buchheit

## 1.1. Objective:

The objectives of this policy are the following:

1. Define the Administration performance goals.
2. Define methods to evaluate performance goals.
3. Explain the tools used to evaluate performance goals.

## 1.2. Administrator Performance and Accountability

The administration accountability plan is to ensure the administrator is accountable to the Charter School Board, parents, the community, teachers, students and the State of Oregon, and is faithful to the BCS mission. In the area of administrator performance, BCS expects the administrator to:

1. Ensure exceptional academic and non-academic instruction.
2. Ensure the financial stability of the BCS.
3. Ensure the safety of the students, employees, volunteers and visitors of the BCS.
4. Encourage parental and community involvement in school operations and in the classroom.
5. Manage staff, facilities and educational program to meet the BCS mission.

## 1.3. Methods for achieving administrator performance expectations

Methods by which the stated expectations will be achieved may include, but are not limited to:

1. A tactical objectives plan. The tactical objectives plan will be made by the administrator to establish ways, strategies and/or a timeline to accomplish the strategic/long term goals that the BCS Board establishes each year.

## **1.4. Administrator performance evaluation**

1. The purpose of the performance evaluation is to ensure formal verbal and written evaluation of the administrator. The evaluation will include progress and achievement of the strategic/long term goals. The evaluation may include input from a survey of parents and community members.