

BETHANY CHARTER SCHOOL – Board Meeting October 1, 2018

Please be aware that these minutes are not official until approved at the next board meeting.

Board Members present: Karyn Buchheit, Sally Gauvin, Bryan Rose, Michael Slevcove and Sarah White. Kathy Frank present as administrator. 1 visitor present.

Michael Slevcove called the meeting to order at 7:05 pm

Bryan Rose moved to accept the consent agenda consisting of approving the agenda for the October 1, 2018 board meeting and approving the minutes for the September 10, 2018 board meeting.

Budget Report – Kathy Frank wants to double check final figures for the 2017/2018 year. Income estimate printout from the Oregon Department of Education website. Reminder to get budget reports out early. Also reminder that we are looking at budget figures on the reports behind a month – example given was that in October we look at August figures. Acknowledge check numbers 1661 in the amount of \$75.00. No debit transactions.

Audience with visitors

- Booster Club liaison – not present
- Thanks for being here tonight

Administrator Report

Enrollment: 137

Bethany Charter School Improvement Plan:

- *Vision: Student, Teacher, School Culture, Rigor and Relevance*
 - *Social Emotional Learning curriculum – Mrs. Merklin attended a training on Sanford Harmony and will be training all staff for future implementation. This program is designed to foster social connects among all students and to promote the social, emotional and cognitive skills students need to successfully negotiate peer interactions, develop positive peer relationships and to thrive in school. The curriculum was free.*
 - *Math curriculum is engaging learners at their level allowing for real life situations for problem solving and applications.*
 - *Students were involved in small business operations and economics before working in the bobcat Oktoberfest booth.*
 - *Mrs. Finicle has fit into the team expertly. Friday afternoon 3rd/4th graders participate in a STEM learning experience; 7th/8th grade are designing a computerized version of the Oregon Trail experience and 5th/6th have compared and contrasted many versions of Cinderella.*
 - *Administrator attended and ODE sponsored workshop on Citizen's rights and 504 plans.*
 - *Weekly BBN and all school Friday meetings are off to a great start. Mr. Castro will be attending a State-wide in-service workshop on filming and editing for our weekly productions.*

October Calendar

Regular co-ed volleyball games are going on throughout the month, 4th picture day and first hot lunch, 8th and 22nd early release, 12th state-wide school in-service, 20th BCS Harvest Carnival, 26th 5th/6th grades to Oregon Garden, 29th 1st/2nd grades Oregon Children's Theatre

Information on the anonymous donation (language directly from the donor)

Purpose: to provide each school within Silver Falls School District \$12,000 of funds to be used during the 2018-19 school year for books, supplies, teacher aids and other expenditures that benefit the students of the schools.

Expenditures shall be determined by the principals and teachers of each school and the district shall oversee that funds are spent according to the terms of the donation.

Reporting: On or before June 15, 2019 the Silver Falls School District will provide a written report confirming all funds provided to the various schools have been spend and a schedule, by school of the projects funded.

This is such a generous gift. Begin thinking of options and be certain to obtain teacher input. Your spending plan should be completed by the end of November so purchases can be made asap. The end of the school year will come quickly. Steve will coordinate business office processes for you to access these \$\$\$. Thank you notes can be sent to Debbie and we'll forward to the donor.

Maintenance list for projects done during the 2017-2018 year has been done.

Question – names. Student walks into office and asks for name change to what they prefer to be called. How to handle? Policy? Address next meeting, do some research. Teachers need to have some direction before something happens.

Kathy Frank has a meeting scheduled with Community Roots by their request.

Spiral slide – went away this past weekend. This was done for safety reasons. It was taken down and disposed of properly.

Board Reports

- Parking/Drive – have not received fence quotes. Bryan will recontact. Michael met with PGE people about poles – not an option.
- Work party – had another work party, lot of people there, playground mostly set up, need more concrete on swing and then bark can be spread.
- O'Fest booth – Thank you to Gauvins for all their work. The kids had fun working the booth. Lots of participation. Net was approximately \$7,326. Recommend to keep doing this with the board managing it.

Discussion Items

- a. Amend Policies
 1. Teacher Performance Accountability Plan policy0005d
 2. Administrator Performance Accountability Plan policy0007c
- b. Review Policies
 1. Parental and Community Involvement Accountability Plan policy0006. Keep as is.
 2. Strategic Planning Process policy0008b. 1.3 capitalization June board meeting. Make sure this gets placed in a month when we do the board calendar policy
 3. Work Responsibilities policy0009b. All board members and Kathy Frank review, make any changes and get back to Karyn Buchheit.
- c. Parking spaces – allocation. 2 spots for visitors are being used regularly. Look at doing 2 10-15 minute spots. Get temporary handicap sign(s) for events. Keep an eye and ear open and adjust accordingly.
- d. Strategies capital fund. Contract decrease percentage district keeps for 10 years, get a loan from SFSD and then use the decreased percentage to pay off loan. Fund

raise \$100,000. Grants \$200,000. write budget, proposal, timeline – draft for November meeting. Look at special session board meeting. ID grants/fundraising possibilities and approximate amounts. ID how to benefit community and SFSD. How to set up to allow SFSD to get credit?

- e. Prioritize construction sequence. Suggest to swap phases and reconfigure existing gym first. Do sports offsite. Do within one year? Events feasible? Gym court would still be open. Could be used daily academically if reconfigure first. Won't have covered area outside once construction starts on new gym, would take 6-10 months. Need to plan extra months for set backs. May be able to do practices here; home games would be at other schools. Include whole plan to get approval from SFSD.
- f. Fire lane – still having cars park in drive area, both lanes. Put a sign up.

Correspondence – none

Audience with visitors

- Raise all of the money at the same time. Have to finish current project before going to SFSD with next project. Have to know if SFSD will allow us to do this at all.

Action Items

- a. Sarah White moved to approve the changes to the Teacher Performance Accountability Plan policy0005d and to the Administrator Performance Accountability Plan policy0007c as presented. Bryan Rose seconded. Passed unanimously.

Meeting adjourned at 10:03 pm

Next Board meeting Monday, November 5, 2018 at 7:00 pm