

BETHANY CHARTER SCHOOL – April 1, 2019 Board Meeting

Please be aware that these minutes are not official until approved at the next board meeting.

Board Members present: Karyn Buchheit, Sally Gauvin, Bryan Rose, Michael Slevcove and Sarah White. Kathy Frank present as administrator. 3 visitors present.

Michael Slevcove called the meeting to order at 7:03 pm

Sarah White moved to accept the consent agenda consisting of approving the agenda for the April 1, 2019 board meeting and approving the minutes for the March 4, 2019 board meeting. Bryan Rose seconded. Passed unanimously.

Budget Report – possible to need maintenance on back wall of gym. Any work would be done over the summer and would come out of next year's budget. Look at applying for seismic upgrade grants. Acknowledge check numbers 1689-1693 in the amount of \$1,027.39 and 10 debit transactions in the amount of \$613.44.

Audience with Visitors

- Booster Club Liaison – not present. Report via Bryan Rose – the mother/son event is coming up on April 13th
- Bobcat House presentation – presented by Makayla Rose and Jack White. The Mr. SHS coin drive to help a past bobcat went well with 3rd/4th grade winning. There was a spirit week in combination with the coin drive. Martin Luther King Day was acknowledged with students making peace signs. The House representatives are gaining in speaking experience. We had a team from the 3rd-5th grades for Battle of the Books – they did well. The Russian Club is going well. The Children's Theatre class from the high school performed for us. There was a 3-D printer project that did piggy banks. 4th grade participated in NAPE testing. Triangle Farms did a planting project with the 7th/8th grades. 5th/6th grades went to outdoor school at Camp Cedar Ridge.

Administrator Report

*Enrollment: Total ADM = 137
Phase 2 (In District) of the enrollment stage is in progress*

Bethany Charter School Improvement Plan:

The 12 student contact days of March

- 1st day – 8th grade high school forecasting*
- 2nd day – 3rd and 4th grade trip to the Capital cancelled*
- 3rd day – parent conferences*
- 4th day – Scholastic book fair*
- 5th day – Pi Day*
- 6th day – 1st and 2nd grade field trip to the Oregon Zoo*
- 7th day – Triangle Farms visit to 7th and 8th grade class*
- 8th day – first day of spring*
- 9th day – 5th and 6th grade outdoor school*
- 10th day – classroom auction art*

11th day – 1st and 2nd grade live Zoo Museum
12th day – Spring Break

Auction – there are a lot of great items. Dinner is chicken and waffles with bourbon sauce. Cost is \$15.00. Date is April 6th. Megan McDonnell worked hard on the classroom items.

April Calendar: 5th Auction and Booster Club meetings; 6th Dinner/Auction 4:30 pm; 8th early release; 13th Mother/Son Fun Night; 19th 7th/8th field trip to Triangle Farms; 25th STEAM Night; 29th Grandparents Lunch.

Board Reports

- Reminder – April 22nd is our meeting with the SFSD at their board meeting/work session at Scotts Mills at 7:00 pm.
- Playground – bark chips need to be added to required depth. There is supposed to be a certain type of bark chip. Kathy Frank to check with district for specifications.
- Finish paved switch back path from where it ends to playground
- Special Session for BCS board scheduled for April 10, 2019 at 3:00 pm to go over what we need in order to be prepared for meeting with SFSD; also review/amend some policies; executive session.
- Oktoberfest – Sally Gauvin has been contacted by Oktoberfest to see if we are going to have a booth. She has checked with the Little Foundation – they will be using their booth and equipment this year and doing kettle corn. It is possible for BCS to do a smaller event near the car show or kiddie area. Agree to let Oktoberfest know that we want to keep a spot open.

Discussion Items

a. Review Policies

1. Hiring Procedure procedure0009c – under 4. a.6. change to read View of BCS's vision. Under 10 add: In case of interviewing for an administrator position, then a BCS board member contacts the references of the candidate.
2. Salary Increase Policy 0033d – 1.0 remove: modified from the SFSD. Some wording may be harsh – add something to the effect after all budget options have been considered. Discussion on personal days – no cash out? Possibly match what a sub costs? Roll over – more than 2 years to bank personal days?
3. Conflict of Interest Policy 0015b – discussion of more/written early notice if possible. This is more in Procurement Policy – look at soon. Conflict of Interest ok as is.

b. 2019/2020 budget – discussion of budget

Correspondence – none

Audience with visitors – nothing brought forward

Moved into executive session at 8:52 pm in compliance of ORS 192.660(2)(a) as pertains to personnel.

Out of executive session at 10:44 pm

Action Items

- a. Karyn Buchheit moved to approve the changes to the Hiring Procedure. Bryan Rose seconded. Passed unanimously.
- b. Karyn Buchheit moved to approve the proposed budget for the 2019/2020 school year with an income of \$917,763.00. Bryan Rose seconded. Passed unanimously.

Meeting adjourned at 10:46 pm

Next Meetings:

Special Session April 10, 2019 at 3:00 pm

BCS Board will be at the SFSD work session on April 22, 2019 at 7:00 pm at Scotts Mills School

Board Meeting May 6, 2019 at 7:00 pm