



# MINUTES

## Bethany Charter School Booster Meeting

Parent Club Email Address: [bethanycharterschoolboosters@gmail.com](mailto:bethanycharterschoolboosters@gmail.com)

*Date | time* 5/19/2020 2:00 PM via Zoom

*Meeting called to order by* Carol Schurter

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### In Attendance

Carol Schurter, Claudia Gonzalez, Charlotte Goldman, Sierra Ditchen, Lindsey Boatner, Adrienne Campbell

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### Approval of Minutes

- February meeting minutes approved unanimously.

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### Treasurer Report/Budget Approval for Next Year

- The only expenses since the last meeting were grant funds and teacher appreciation gifts. Teacher appreciation gifts totaled \$225. Most classes still had unused teacher grants: Kindergarten still has \$300 remaining, 1/2 has \$540.70 remaining, 3/4 has \$600 remaining, 5/6 has \$600 remaining, and 7/8 has \$0 remaining.
- End of year BBQ funds will now be allocated to the beginning of the next school year and will not change next year's budget.
- Library grant for \$500/yr was approved at a prior meeting. Some additional grants that were suggested were \$200/yr for Recess Equipment, \$200/yr for Band, \$200/yr for Choir, \$200 for Art Supplies, \$100 for Kindergarten Graduation, \$250/yr for 8<sup>th</sup> Grade Graduation, \$200 for PE, and \$100 for the Office. Mrs. Frank had previously suggested that the library grant be reduced to \$200/yr. If we make the proposed changes, it would reduce the "Other Approved Expenses" by the amounts granted and would not impact the overall budget expenses as a whole. Instead, there would be annual grants created that, if not used, would not carry over. This will be tabled until school is back in session.
- Added a line to the budget for "Non-Monetary Income" to track gift cards. Booster Expenses were reduced since insurance renewal is not currently necessary and the Staff Appreciation Lunch Budget was increased, per prior approval.
- Lindsey asked if we can sustain current grants, teacher requests and give additional grants not knowing when we will be able to fundraise again. Charlotte said that the current budget includes \$3000 of additional expenses and currently won't take away from booster funds. If we don't get any carnival income we can still maintain the current level for the next 3 years. Currently, we have a balance of 22k in the bank. Our expenses, without any additional income or approved expenses, is \$5,100/year (which includes existing teacher grants, library grants, outdoor school, etc.). If we decided to do the other proposed grants, it would be less than \$1500/yr more. There was a maximum range of \$3400 for teacher requests so that would mean a maximum of \$9775 to be used for the upcoming school year. We have built up funds for a bigger purpose such as playground or something else so we don't want to whittle that away and have funds used frivolously though. Since needs may have changed now with Covid, we will table approving additional grants until school is back in session. Everyone agreed that this would be the best solution.
- Motion to approve next year's budget – Carol motioned and Adrienne seconded. Motion passed. Lindsey asked to have vision statement added into the Booster Drive to help with next year's meetings once they resume.

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### Board Report

- Lindsey signed on to the board meeting. They did the drawing for kindergarten and talked about what they were going to do with graduation. They couldn't do anything though with Covid and current stay at home orders.

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## Teacher/Classroom Requests

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- Due to Covid-19 and not being able to send anything to the school, everyone agreed to add any unused grant money remaining from this year to next year's budget. Charlotte will add this year's unused grant money into next year's budget since they weren't able to use it this year. Since there are still teacher requests that need to be filled, it was suggested that we use this year's grant money towards their teacher requests first. Everyone agreed that was a good idea. We can then take the other grants such as PE, music, etc and put them back on the table after school is back in session.

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## Welcome Back BBQ for Beginning of Year

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- We have \$500 set aside for it and we need to organize sometime this summer if we are going to make it happen. We will need volunteers to help staff it.

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## Main Fundraiser for Next Year

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- With Covid, we are unable to do the carnival in the fall. It was suggested that we could do a spring carnival, instead of fall, since Ice cream and the Arts is always in May and STEAM is normally in April. The school auction is in the spring but with Covid, Mrs. Campbell said that we have no idea what that would look like. Charlotte thought maybe we could do a fall auction fundraiser from home. We may not be able to do anything in the fall though because we may still be at a standstill with Covid. Carol is concerned that the small businesses that we get donations from may not be able to donate like they have in the past. Charlotte suggested maybe we could offer more service based prizes such as salsa classes or something similar. Mrs. Campbell said that the breakroom is still being discussed to get finished at the school but hasn't been approved yet by the board.

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## Secretary Position Open as of This Summer

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- No one other than board members attended the meeting although it was open to all. Booster Club will send something out to see if anyone would be willing to take on the position before the school year starts. In the meantime, the current board will take care of the future notes until the position is filled.

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## Other Business

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- Next meeting will be TBD.

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## Meeting Adjourned

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