

BETHANY CHARTER SCHOOL – Board Meeting October 5, 2020

Please be aware that these minutes are not official until approved at the next board meeting.

Board Members present: Karyn Buchheit, Jon Kampen, William Posegate, Bryan Rose and Michael Slevcove. Kathy Frank present as administrator. 2 visitors present via video conference.

Bryan Rose moved to accept the consent agenda consisting of approving the agenda for the October 5, 2020 board meeting; approving the minutes for the June 1, 2020 board meeting; approving the minutes for the June 3, 2020 board special session; approving the minutes for the June 10, 2020 board special session; approving the minutes for the June 15, 2020 board special session; approving the minutes for the June 22, 2020 board special session and approving the minutes for the July 22, 2020 board special session. William Posegate seconded. Passed unanimously.

Budget Report – came in late this evening, board members to review for next meeting.

Audience with visitors

- The virtual tour was excellent, thank you to everyone who helped put it together.

Administrator Report

- *We have completed our first week of Distance Learning and overall, it went better than we could have imagined! We are proud of building a cohesive program that works together to provide the best learning scenario during this time away from traditional brick and mortar school.*
- *Daily attendance and emotion/technical check ins provide our families a way to express that they need assistance and gives us the ability to assist them in a timely manner.*
- *Staff can choose to work from home or in their classrooms following the safe guidance practice attached.*
- *Monday afternoons are used for staff meeting/collaboration and special assistance, parent conferences, and tutoring. We are also planning to use these afternoons to reintroduce music to the Bobcats via virtual Choir and Band instruction, continue with agriculture days and other Charter traditions.*
- *We had our first Virtual Open House: <https://bethanycharterschool.weebly.com/virtual-tour.html> that was received with overwhelming support and positive comments.*
- *We have updated our website with links to our virtual website: <https://bethanycharter.silverfallsschols.org/classroom-links/> and class links and are keeping communication consistent but not overwhelming using Remind and email.*
- *Our virtual technology manager Lindsey Boatner is also working on a BCS board page that can implement your vision and allow you another format to communicate with the Bethany community.*
- *We are very excited to pilot this program and see where this will take us in the future. This is giving us another aspect of the Technology portion of our mission statement that we can add to our portfolio of what makes Bethany unique.*

Facility

- *Surprise spiff up parties*
- *Gymnasium painting project – shout out to Mrs. Wilson and Mrs. Campbell*
- *Leaf clean up – shout out to The Bergman Family*

Question on contact hours – if we will meet state requirements. Shouldn't be a problem. SFSD has put out a revised calendar that removed a lot of days off for teacher inservice, report card prep, etc.

Discussion on spiff up plans.

Board Report

- Progress on staff lounge/kitchen – should be able to get back to this soon.

Correspondence – none

Discussion Items

- a. Board officers. Discussion on officers. President – Michael Slevcove; Secretary – Karyn Buchheit; Treasurer – William Posegate.
- b. Decide what day of the month board meetings will be this year. Discussion of possibilities. Decide to go with the 1st Wednesday of each month.
- c. Path quotes – Bryan Rose will get and email to the board.
- d. Policy Review
 1. Treasurer; Checking Account Policy policy 0016b – move contents of this policy to have them included in policy0043
 2. Discipline Policy policy 0017b – review SFSD policies on discipline
 3. Promotion/Retention of Students Policy policy0018b – recommend to rework section 1.4
 4. Positive Behavior Supports Program Description policy0019b – look at correlating with vision
 5. Checking Account Internal Control Policy policy0043b – add the contents of Treasurer; Checking Account Policy policy 0016b and Procedure for Signing Checks procedure0003a into this policy.
 6. Procedure for Signing Checks procedure0003a – move into Checking Account Internal Control Policy policy0043b
- e. OSBA training – they are only doing remote training at this time. Discussion on training. Board members would like to go ahead and do training remotely. Karyn Buchheit to contact OSBA to get some possible dates/times.

Audience with visitors – nothing

Action Items

- a. Karyn Buchheit moved that the Bethany Charter School Board officers be President, Michael Slevcove, Secretary, Karyn Buchheit, Treasurer, William Posegate and that these 3 officers along with Kathy Frank as school administrator be signers on the BCS checking account and that Sally Gauvin be removed as a signer on the BCS checking account. Bryan Rose seconded. Passed unanimously.

Meeting adjourned at 8:31 pm

Next board meeting: Wednesday, November 4, 2020 at 7:00 pm