

## BETHANY CHARTER SCHOOL – Board Meeting March 3, 2021

*Please be aware that these minutes are not official until approved at the next board meeting.*

Board Members present: Karyn Buchheit, Jon Kampen, William Posegate, Bryan Rose and Michael Slevcove. Kathy Frank present as administrator. 1 visitor present.

Michael Slevcove called the meeting to order at 7:01 pm.

Bryan Rose moved to accept the consent agenda consisting of approving the agenda for the March 3, 2021 Board Meeting, approving the minutes for the February 3, 2021 Board Meeting and approving the minutes for the February 3, 2021 Board Special Session. William Posegate seconded. Passed unanimously.

Budget Report – looks good. A little over in salaries, but should be covered under additional salaries. Acknowledge checks 1762-1764 in the amount of \$279.66 and 3 debit transactions in the amount of \$168.66.

Audience with visitors – nothing

### Administrator Report

#### *2020/2021 School Year*

- *The District along with Bethany had a two-week power outage. We still have families without service. Many of our staff members appreciated the delay for the time was put to great use in prepping the building and classrooms for hybrid learning. Students were provided enrichment learning opportunities to keep the brain active.*
- *We are in Phase 1 in the enrollment policy. All students and siblings who currently attend Bethany Charter School are returning their re-enrollment contracts for the 2021-2022 school year.*
- *We have started hybrid learning and currently have 45 students in the AM cohort, 46 students in the PM cohort, and 43 students in comprehensive distance learning.*
- *We are working closely with the District Liaison and Bus Barn to get bus services started for students.*
- *Staff is in the middle of making our final decision on the ESL curriculum to be purchased through SIA monies approved through our SIA improvement plan.*
- *We are doing our best to maintain Bethany Charter traditions. We just completed an all-School Chinese New Year Celebration.*
- *Report cards during comprehensive distance learning went out on February 26<sup>th</sup> due to power outages and preparations for the hybrid March 1<sup>st</sup> opening date.*
- *Budget season is upon us. Mrs. Campbell has been working on balancing and proposing the 2021-2022 school year budget. See proposed budget handout.*
- *With our limited on-campus staffing, we had to purchase effective and efficient sanitization products.*

#### *Facility*

- *The ice storm created quite a mess. We have submitted a claim with property insurance to see what is covered. Received reply late afternoon – no assistance with clean-up/repairs from insurance.*
- *Hayden Forster, an Eagle Scout and past Bobcat completed his scout project at the Charter. A great deal of manual labor and two plant beds with a positive attitude to giving back to his K-8 School.*

- *Technology upgrade for meeting the hybrid learning system.*
- *Intern, past Bobcat, Conner Bates, replaced a dripping sink fountain in the 3<sup>rd</sup>/4<sup>th</sup> grade classroom.*
- *Parent volunteers have been spending fair share commitment hours beautifying the outdoor campus.*
- *Staff lounge is closer to completion. The staff loves the dedicated staff restroom and place to eat lunch!*
- *Clean up to dos include – shred and haul downed branches; Michael Slevcove to call about getting fence repaired; inspect lean-to for damage; some trees will need to be taken out for safety.*

#### Board Reports

- Staff lounge/kitchen – lots of progress; getting closer
- Path – waiting on weather

Correspondence – none

#### Discussion Items

- Proposed budget for 2021/2022 – got new projected numbers from state. Suggested some changes. Kathy Frank will get changes in and bring back to next board meeting. We have until April 15<sup>th</sup> to approve and submit.
- Policy revisions
  - Discipline Policy policy0017c – ok with revisions, move to action items.
  - Promotion/Retention of Students Policy policy0018c – additional revision, ok. Move to action items.
  - Procurement Standards policy0029b – recommend to do some more research.
  - Policy of Public Participation in Board Meetings policy0031c – ok with revisions, move to action items.
- Policy Review
  - Positive Behavior Supports Program policy0019b – ok
  - Hiring Procedure procedure0009c – ok

Audience with visitors – Great, thank you.

#### Action Items

- Karyn moved to approve the following policies with revisions as presented and discussed: Discipline Policy policy0017c; Promotion/Retention of Students Policy policy0018c and Policy of Public Participation in Board Meetings policy0031c. Bryan Rose seconded. Passed unanimously.

Moved into executive session at 8:59 pm in compliance with ORS 192.660(b) as pertains to personnel.

Out of executive session at 9:20 pm

Action Item from executive session

- a. Karyn Buchheit moved that the BCS Board support Kathy Frank in her request for BCS Board support in regards to situation with staff not wanting to return to the classroom. Bryan Rose seconded. Passed unanimously.

Moved into executive session at 9:22 pm in compliance with ORS 192.660(a) as pertains to personnel.

Out of executive session at 9:42 pm

Action Item from executive session

- a. Karyn Buchheit moved that the board authorize Kathy Frank to offer contracts to the following staff in these amounts: Lynette Heneveld \$42,000.00; Erin Turner \$51,200.00; Tricia King \$57,000.00; Michele Finicle 47,000.00; Kim Merklin \$54,000.00; Adrienne Campbell \$21.00/hour; Megan McDonnell \$17.00/hour; Lindsey Boatner \$17.00/hour; Mallory Wilson \$25.00/hour for PE and \$17.00/hour for aide; Kristi Horner \$16.25/hour. William Posegate seconded. Passed unanimously.

Meeting adjourned at 9:44 pm